

## **Lakenham Primary School**

### **Policy on the Collection and Delivery of Children to School**

At Lakenham Primary School we take the safety and well-being of children seriously. With this in mind, we have developed the following policy with regards to parents bringing and collecting children to and from school.

#### **Bringing to school:**

We expect all children to be brought to school by a responsible adult (or child over 14 years of age) unless children are in Year 6 and able to demonstrate that they can behave appropriately and have the maturity to cross roads independently. Where children are in Year 6, we will consult with individual parents to discuss the needs of individual children and the expected behaviours we would want to see if they were to bring themselves to school.

#### **Collection from school:**

The school has a statutory duty of care which does not end at the end of the day until children are handed over to the receiving adult collecting them from school. In light of this statutory duty, we therefore, are not able to permit children to walk home from school independently, unless they are in Year 6 and an agreement has been reached between home and school.

All children in other year groups must be collected by a responsible adult (or child over the age of 14). We will only allow children to go home with those adult names on the contact sheets held by the office. If you wish your child to be collected by a friend or adult whose name is not on the list of contacts held by the school it is essential that you contact the school office and make them aware of this change before the end of the school day.

#### **Late collection from school:**

The school day ends at 3:30 and we expect all children to be collected on time. In one of circumstances we understand that there are occasions where parents may be delayed in getting to school however repeated collection of children late from school will result in you incurring a charge for childcare, as children have to be placed in our after school club and we need to ensure appropriate staffing and supervision for the numbers of children attending the club.

#### **Cycling to School:**

The school has provision for the keeping of bikes at school however, if you wish to use these we expect all children to wear an appropriate cycling helmet. Unless children are in Year 6 we expect them to be escorted to and from school by an appropriate adult. Each year we provide opportunities for children to develop their cycling proficiency through a number of training events provided by Norfolk County Council.

This policy was agreed on: