



Minutes of the Meeting held Monday 14th June 9am

Present - Lisa Little, Elaine Furness, Anita Smith, Liz Robinson, Shiralee Martin, Mr Bannister, John Websdale, Paul Smith.

Apologies - Caroline Allcock, Sarah Thrussell, Mrs Consterdine,
Moir Dupledge, Rachel Noonan.

Minutes of last meeting (chair approved & signed minutes after committee agreed they were a true representation of the last meeting)

Matters arising

Art Exhibition - helpers will be needed on Tuesday 13th July from 3pm to serve squash to parents and children while the art exhibition is open.

Trees - a plaque for the trees donated by the friends has been quoted at £10 -£15 (4*2) however it comes with holes in but no stake to push into the ground. This would mean attaching the plaque to the fence which the committee were not keen on so it was agreed to reconsider the plaque idea.

Inspire Science - has been booked for the morning of Wednesday 14th July. They are holding 3 shows open to all children over the course of the morning. Oriana Dalton has adjusted morning break times and the lunch break to enable this to happen and save us an extra £100. We have no control over how they will organise the sessions, that is up to staff.

1F Mrs Fullers class - would like to say 'thank you' for their cd that they requested which they have already made great use of and are thoroughly enjoying.

Car boot Success - a total of £142.75 was taken on the day less £9.10 expenses leaving a profit of £133.65 (boots and tables £77 tea coffee £43.60 sweet stall £22.15). Well done all who helped, glorious weather this time made all the difference.

Website - Mr Bannister is organising for the minutes of our meetings to be added to the website for all to read/print as each set of minutes is released. The committee also agreed it was necessary to have photographs of the officers available to view on the site and this is to be arranged.

VLE - committee members (officers especially) have been invited to come into school on Mon 28th June from 1 - 1.30pm to learn to become 'maintainers' on a special page for the Friends on the childrens' part of the school website. This would enable the Friends to communicate competitions, events etc directly to the children as and when we wanted. Anyone interested is welcome to attend.

Cycle Helmets - Mrs Dupledge enquired as to whether the committee could see if they could get some helmets donated from a list of cycle shops she had and hold a competition to win one of these in order to encourage children to wear a cycle helmet. We now have a number of children who regularly cycle to school and Year 4 have the opportunity to take the cycling proficiency course. However children without helmets are not allowed to take this course. The secretary agreed to enquire about the cycle helmets and suggested a 'cycle safely - wear a helmet' poster design competition. The committee agreed to go with this if cycle helmets were donated.

Summer Fair

bbq

Liz agreed to take charge of the BBQ and has ordered the food. She will need at least 4 other helpers on the bbq with her on the day.

John agreed to chop onions and find out if the kitchen staff would be willing to cook them off for us prior to the event.

Bouncy castle

Booked through City Bouncies cost £50 cash on the day to arrive 11.30 collection 3pm.

advertising

Sarah to advertise in newspaper and radio.

Rachel to do posters/ banner (possibly program too, if secretary not pushing her luck to much.)

Raffle

Tickets to go out this week in book bags.

We have received donations over the value of £300 to date including - tickets to the Puppet Theatre, Harveys Puremeat £25 voucher, £10 gift card from Tesco, 2 vouchers for taster sessions at the Norfolk Ski club, tickets for the Playbarn, 2 meal vouchers for Mcdonalds, two-day passes to the leisure facilities at Park Farm Hotel, tickets from Fairhaven Woodland Water Garden, complimentary tickets to Colchester Zoo, a gift voucher from Notcutts garden centre, tickets for Wroxham Barns, a family admission voucher for Norwich Castle, voucher for the Pleasure Beach Gt Yarmouth, vouchers for Hollywood cinema, £10 voucher for John Lewis, a family ticket for DragonHall, Kerrison toys donated some 'incredible hulk gloves', a gift card from Sainsburys, donations from The Body Shop and Robinsons and a fresh bouquet from Libby Ferris flowers.

SELL THOSE TICKETS !!!!

Lakenham Radio

Mr Bannister suggested that the children involved with the radio station would like to help with the comparing at the fair and play music, jingles and provide links to events going on. This was agreed by the committee as a wonderful idea.

Events timetable (this is not set in stone just to give general idea)

12pm	welcome, radio lakenham? (guitar club?)	12.30pm
12.30pm	Hanmudo.....	1.00pm
1.00pm	Funky Feet Dancers.....	1.30pm
1.30pm	...Radio Lakenham.?	2pm
2.00pm	(phase 3 singing?).....	2.15pm
2.15pm	Funky feet dancers	2.45pm
2.45pm	Radio Lakenham to announce raffle draw at 3 o'clock.	

Stalls

We still need helpers to run

Lucky dip

cake stall

toy stall

splat the rat

we also need more helpers for ...

tea coffee (with the ladies from the office)

bbq (with Liz)

IF YOU KNOW SOMEONE who wants to help, contact Elaine, Anita or Lisa.

Mufti Items

mufti **and other items** for the fair are to be collected and stored in the resources room prior to the fair.

Animals

Ali Pownal may be willing to bring her pony and she has a friend with reptiles who may be willing to come along and allow the children to pet.

Police and Fire Engine

A police car and an engine should be able to attend (circumstances permitting of course).

Table top sales

It was agreed that Lakenfields should be offered the opportunity to purchase table tops to sell their own items. This would **only be available to them**.

For more information or enquiries regarding the summer fair please contact Elaine.

DATE OF NEXT ORDINARY MEETING TO BE CONFIRMED